

VLMPO Committee Meetings Common Agenda

Citizen's Advisory Committee: Tuesday, March 5, 2019; 3:00p

Technical Advisory Committee: Wednesday, March 6, 2019; 9:00a

Policy Committee: Wednesday, March 6, 2019; 10:30a

- | | | |
|-------|------------------------------------------------------------------------------------------|----------------|
| I. | Call to Order | Chair |
| II. | Introductions/Roll Call | Chair |
| | A. Review of Committee Attendance (all committees) | |
| III. | Approval of Minutes- December 4 (CAC); January 24 (TAC); December 5 (PC) | Chair |
| IV. | New Business- (CAC, TAC, PC) | |
| | A. FY 2020 UPWP Adoption Resolution FY2019-3
Action: Recommendation/Vote for Approval | Corey Hull |
| | B. 2045 Metropolitan Transportation Plan Public Survey Draft | Amy Martin |
| | C. TAC: Endorse 2045 Socioeconomic Data
Action: Vote for Approval | Corey Hull |
| | D. TAC: Complete Streets Policy
Action: Discussion | Corey Hull |
| | E. PC: Policy Committee Officer Nominating Committee
Action: Nominate Committee | Bill Slaughter |
| V. | Staff Update | Staff |
| | A. TIA Update | |
| | B. Legislative Update | |
| | C. Regional Transit Plan | |
| VI. | Privilege of the Floor/Public Comment | Chair |
| VII. | Next Meeting Date | Chair |
| | A. CAC; Tuesday, June 4, 2019; 3:00p; at SGRC Office | |
| | B. TAC; Wednesday, June 5, 2018; 9:00a; at SGRC Office | |
| | C. PC; Wednesday, June 5, 2018; 10:30a; at SGRC Office | |
| VIII. | Adjournment | Chair |

**FY2019 VLMPO
Citizen's Advisory Committee Membership**

Name	Appointed By	Position
1. Vanessa Flucas	City of Valdosta	Chair
2. Ronald Skrine	Lowndes County	Vice-Chair
3. Stan Crance	VL Industrial Authority	Secretary
4. William Branham	City of Valdosta	Chairman
5. Debbie Hobdy	Lowndes County	Member
6. Dr. Richard Saeger	City of Valdosta	Member
7. Carroll Griffin	City of Remerton	Member
8. Jim Parker	City of Valdosta	Member
9. Harriet Crum	City of Hahira	Member
10. Tessa Carder	City of Dasher	Member
11. Chris Hamilton	Convention and Visitors' Bureau	Member
12. Michael Cooper	Downtown Development Authority	Member
13. Myrna Ballard	VL Chamber of Commerce	Member
14. Jim Galloway	VL Airport Authority	Member
15. Ray Sable	Valdosta State University	Member
16. Steven Barnes	Leadership Lowndes	Member
17. Dr. William Cason	Valdosta Board of Education	Member
18. Shannon McConico	Wiregrass Technical College	Member
19. Wes Taylor	Lowndes Board of Education	Member
20. Phil Hubbard	Lowndes County	Member
21. Clayton Milligan	Lowndes County	Member
22. Vacant	Lowndes County	Member
23. Vacant	City of Lake Park	Member

The CAC serves as a public information and involvement committee that represents a cross section of the community in diversity and interests.

The Citizen's Advisory Committee meets on the first Tuesday of the month at 3:00pm the last month of each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at chull@sgrc.us.

1/1/2019

VLMPO Citizen's Advisory Committee Attendance Records, FY2019

	Name	Appointment	FY2019				Attendance	% Present
			9/4/2018	12/4/2018				
1	Shannon McConico	WGTC	0	1			1	50%
2	Carroll Griffin	City of Remerton	1	0			1	50%
3	Ray Sable	VSU	1	1			2	100%
4	Debbie Hobdy	Lowndes County	1	0			1	50%
5	Jim Galloway	VL Airport Authroity	1	1			2	100%
6	Stan Crance	VLCIA	1	1			2	100%
7	Ronald Skrine	Lowndes County	1	1			2	100%
8	Jim Parker	City of Valdosta	1	0			1	50%
9	Clayton Milligan	Lowndes County	1	1			2	100%
10	Vacant	City of Lake Park	0	N/A			0	0%
11	Harriet Crum	City of Hahira	1	0			1	50%
12	Chris Hamilton	Conv. & Tourism	0	1			1	50%
13	Michael Cooper	CVDA	0	1			1	50%
14	Myrna Ballard	VLCOC	0	1			1	50%
15	Steven Barnes	Leadership Lowndes	0	1			1	50%
16	Dr. Richard Saeger	City of Valdosta	0	0			0	0%
17	Vanassa Flucas	City of Valdosta	1	1			2	100%
18	Phil Hubbard	Lowndes County	0	1			1	50%
19	William Branham	City of Valdosta	0	1			1	50%
20	Vacant	Lowndes County	1	N/A			1	50%
21	Dr. William Cason	Valdosta City Schools	0	0			0	0%
22	Wes Taylor	Lowndes County Schools	0	0			0	0%
23	Tessa Carder	City of Dasher	0	0			0	0%
	Quorum - 12/23		11	13				

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

**Minutes
Citizens Advisory Committee
December 4, 2018
3:00 PM**

Members Present	Organization
Steve Barnes	Leadership Lowndes
Ray Sable	Valdosta State University
Jim Galloway	Valdosta-Lowndes Airport Authority
Michael Cooper	CVDA
Clayton Milligan	LEA
Stan Crance	Valdosta-Lowndes Development Authority
Shannon McConico	Wiregrass
Ronald Skrine	Lowndes County
Phil Hubbard	Lowndes Citizen
Harriet Crum	City of Hahira
Vanessa Flucas	City of Valdosta
Bill Branham	Valdosta
Chris Hamilton	Convention and Visitors' Bureau
Others Present	
Corey Hull	SGRC
Amy Martin	SGRC
Gary Wisenbaker	VLCOC TPC
August Huckleberry	SGRC
Sandra Tooley	VCC

Agenda Item #1 – Call to Order

Mr. Skrine called the meeting to order at 3:03 PM.

Agenda Item #2 – Introductions/Roll Call

A. Review Committee Attendance (all committees)

Mr. Skrine asked those present to introduce themselves and state their affiliation with the committee.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Skrine asked the committee members to review the September 4, 2018 meeting minutes. Mr. Crance made a motion to approve the minutes with the update to reflect Ms. McConico's attendance at the September 4, 2018 meeting. Mr. Branham made a motion in the second. The vote was unanimous; the motion carried. At this point Mr. Skrine turned the meeting over to Ms. Flucas to continue.

Agenda Item #4– New Business

A. TAC: Elections of Officers for CY 2019

Action: Elect Officers

Does Not Apply to the CAC.

B. Complete Streets Policy Design

Action: Discussion

Mr. Hull explained to the committee that due to forthcoming changes to the Draft Complete Streets Policy summary by the Technical Advisory Committee, the CAC will go over it at the next meeting. Mr. Hull asked the members of the CAC if they have any input that they would like to provide. Mr. Galloway stated that concerning the minimization of pedestrian gaps that the policy would address, he would like to see a funding breakdown within the policy. Mr. Branham asked what the TAC is proposing to change, specifically. Mr. Hull replied that the TAC would like to address some of the language used in the policy, last year, the PC asked staff to create a draft policy for the MPO. We have been working on it this past year from the direction of the PC just to be able to make this recommendation. Mr. Sable asked if the pedestrian improvements at 5 points was a part of the Complete Streets Policy? Mr. Hull responded that this is not a part of the any current MPO policies but is may be under GDOT and/or Federal policy. Mr. Galloway asked about the roundabouts at 5 points and what would become of the pedestrian infrastructure. Mr. Hull stated that it may be reused. Mr. Skrine asked if they were planning to widen the lanes at 5 points, Mr. Hull responded that under that proposal there will be no additional lanes. Ms. Flucas asked if there were any additional questions. No additional questions were asked.

C. FY20 Unified Planning Work Program (UPWP)

Action: Discussion

Mr. Hull referred the committee to the draft FY20 UPWP budget, which he also emailed to committee members. This budget outlines the budget and items that the staff and MPO will be carrying out over the next year. Every year we try to complete the document before Thanksgiving for initial review, in late January we will start a formal comment period of the committees and federal and state partners, where we will then adopt the FY20 budget and work program at our March meetings. In general the work program really does not change that much from year to year. You can see that line item 4.2 Long Range

Planning has the highest dollar amount. That is due to our LRTP update. Mr. Branham asked why transit planning had no dollar amount to it. Mr. Hull explained that we do not use FHWA funds on transit planning. Next year, we are proposing transit planning in the amount of 6,000. Usually this goes to answering questions concerning transit. Mr. Branham asked if TIA funds could be used for transit. Mr. Hull responded that the discretionary funds can be but that is up to the local government. Mr. Branham asked if staff could explore transit funds for pilot service using renewable energy vehicles. Mr. Hull stated that staff will look into it.

D. Parking Study Presentation

Action: Presentation/Discussion

Mr. Hull introduced August Huckleberry and gave a brief introduction to the parking study. Ms. Huckleberry explained that the Parking Study examines multiple parking areas in Valdosta through looking at enforcement, shared spaces, reverse angles parking, transferrable parking rights, and reduced parking requirements. Ms. Flucas asked what areas of focus was this initial phase, was it primarily the downtown area. Ms. Huckleberry responded that she was primarily focused on the downtown area but the initiatives could be implemented in other areas. Mr. Galloway asked if the focus was just on public streets or private property as well. Ms. Huckleberry responded that it is both. Mr. Crance stated that the private parking is a part of being able to implement transferrable rights. Mr. Crance asked if there are any plans that the city has for Hill Ave. because you can't have angled parking. Mr. Hull responded that it is probably a matter of space and not that angled parking is not allowed. Ms. Ballard asked if the city was still having ongoing conversations about a downtown parking garage. Mr. Hull responded that the Downtown Master Plan discusses it some but that's about it. Ms. Flucas stated that there are no current talks concerning it. Mr. Crance stated that as more businesses open downtown, there will be a need for parking. Mr. Hull asked if there are questions that staff should be asking or individuals or organizations that staff should reach out to. Ms. Flucas stated that the Parking Study is needed but also not to lose sight of other options that have been discussed such as pedestrian and bicycle initiatives or alternate forms of transportation. Ms. Ballard asked were we coordinating with the Mainstreet Director. Mr. Milligan stated that working with parking regulations and using green space would allow for more flexibility. Mr. Branham asked if handicap accessibility was looked at. Mr. Hull stated that it has not but we can explore current regulations. Mr. Mulligan stated that they have designed three hotels in the last month and three electrical charging stations are required. Mr. Skrine stated that Columbus has done a great job revitalizing their downtown area and maybe we can look at some best practices from them and different communities.

E. TAC: 2045 TVP Update Timeline, Milestones, and Subcommittee

Action: Discussion

Does not apply to CAC.

Agenda Item #5– Staff Update

A. 2019 Meeting Dates

Mr. Hull directed the members to the meeting dates handout. Ms. Flucas asked if all the committees could have a meeting concerning the LRTP, where all members can have a discussion concerning the LRTP update.

B. AMPO Update

Mr. Hull notified the committee that Mayor Gayle received an award from the Association of Metropolitan Planning Associations for his work for regional leadership with his work for the TIA/TSPLOST referendum.

C. Crash Report Update

Ms. Martin explained that at the previous CAC meeting, the summary of the crash report spurred two questions, which were, what is being done to improve the top crash locations as well as what would the top locations be based on AADT (Average Annual Daily Traffic). Ms. Martin explained the handout and pointed to the stark difference when crash intersections were ranked based on the AADT vs the crash rate at a particular intersection. Ms. Martin stated that a crash rate above 1.5 per million entering vehicles could potentially require some form of safety improvement. Mr. Crance asked if that was State or Federal law. Ms. Martin responded that she would follow up to his question. (The 1.5 per million entering vehicles is a threshold and guiding principle). Mr. Sable asked if there was a timeline to look at these projects. Ms. Martin and Mr. Hull both responded no. Ms. Martin stated that it is another way to prioritize our roadways, and that the roads have been identified in other studies.

D. Administrative Modification to Budget

Mr. Hull notified the committee that \$50.00 was transferred to one line item to another and an administrative modification was done to correct that.

E. FY18 Obligated Funds List

Mr. Hull notified the committee that the obligated funds document has been posted on the website. It is a list that has to be posted every year and shows the projects that the State DOT has

F. Regional Connectivity Study

Mr. Hull explained to the committee that staff has had several ongoing conversations with the TAC about the study. The study would cover corridors leading into our MPO area. WE sent the document for one final review, in which FHWA had many questions and based on our answers, FHWA decided that they would not fund the study. FHWA felt that the study was duplicative of our LRTP efforts. We have had several phone conversations with our TAC, and federal and state partners, and all have agreed that the best course of action is to not proceed at this time. After our LRTP update is complete we will be able to consider revisiting some of those issues.

G. Update to Public Participation Plan

Mr. Hull notified the committee that GDOT's Transit Division has asked that we update our Public Participation Plan to make sure we are focusing on federal requirements for participation for Title VI Civil Rights requirements and LEP requirements. We have made some updates based on guidance received from the DOT. Any changes that we propose to our PP plan requires a 45 day public comment period and then action by all three of our committees. That means that we are aiming for a June adoption of the PP plan. This is for all transit and as triggered because we do transit planning.

H. CAC Update

Mr. Wilbers has resigned from the CAC. Keith Sandlin was elected Mayor of Lake Park so he will leave the CAC and become a member of the PC.

Agenda Item #6 – Privilege of the Floor/Public Comment

Ms. Flucas opened the floor for public comment. Ms. Tooley asked how were the intersections chosen because there are many crashes at South Patterson St. at Griffen Avenue. Ms. Martin explained that these locations were ranked based on crash rates in the original analysis and those are the intersections that we used. Mr. Galloway asked if there was data about the types of crashes. Mr. McConico asked what is the AADT? Mr. Milligan responded that it is the Average Annual Daily Traffic. Ms. Tooley asked about angled parking. Mr. Hull responded that we have looked at but we have not applied it to Valdosta, that will be addressed in Phase 3 of the study. Mr. Branham asked about the bridge on St. Augustine. Mr. Hull stated that the project is on the TIA list and will take place in Band 3. Mr. Hull stated that we have received our initial first month report and collections came in at 4.2 million and that is 9% above estimates.

Ms. Ballard asked August where did she attend school and what is her program of study. Ms. Huckleberry responded that she was attending Valdosta State University with a major in Economics.

Agenda Item #7 - Next Meeting Date and Time

The next meeting will be Tuesday, March 5, 2019 at 3:00 PM at the SGRC office.

Agenda Item #8 – Adjournment

Mr. Sable made a motion to adjourn the meeting. Mr. Milligan made a motion in the second. The meeting was adjourned.

FY2019 VLMPO Transportation Advisory Committee Membership

Voting Members:

Mike Fletcher	Lowndes County, Engineer	Chairman
Patrick Collins	City of Valdosta, Engineer	Vice-Chairman
Ritchie Swindell	GDOT District 4, Engineer	Member
Matthew Risher*	GDOT, Transportation Planner	Member

Non-Voting Members:

Jeff Hill	Lowndes County Schools
Ricky Thomas	Valdosta City Schools, Trans. Director
Mike Meeks	Bicycle/Pedestrian Advocate
Andrew Edwards	FHWA – GA Division
Danny Weeks	Lowndes County Emergency Mgmt. Dir.

* Tom McQueen or Vivian Canizares are alternates

The TAC is a technical committee of professionals advising the policy committee on technical matters relating to transportation plans and programs. The TAC is made up of city and county engineers, GDOT District engineers, GDOT planners, local school board representatives, bike and pedestrian advocates, and emergency response officials.

The Technical Committee meets on the 1st Wednesday of the month at 9:00am each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at chull@sgrc.us.

2/19/2019

VLMPO Technical Advisory Committee Attendance Records, FY2019

		FY2019					
Name		Appointment	9/5/2018	1/24/2018		Attendance	% Present
1	Patrick Collins	City of Valdosta	1	1		2	100%
2	Mike Fletcher	Lowndes County	1	1		2	100%
3	Rictchie Swindell	GDOT Tifton	1	0		1	50%
4	Matthew Risher	GDOT Atlanta	1	1		2	100%
5	<i>Jeff Hill</i>	<i>Lowndes Schools</i>	0	0		0	0%
6	<i>Ricky Thomas</i>	<i>Valdosta Schools</i>	0	0		0	0%
7	<i>Mike Meeks</i>	<i>Bicycle Advocate</i>	0	0		0	0%
8	<i>Andrew Edwards</i>	<i>FHWA- GA</i>	1	0		1	50%
9	<i>Danny Weeks</i>	<i>Lowndes County 911</i>	0	0		0	0%
Quorum - 3/4		# in Attendance	5	3			

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

Italics Indicates Non-voting members

**Minutes
Technical Advisory Committee
January 24, 2018
9:00 AM**

Members Present	Organization
Pat Collins	City of Valdosta
Mike Fletcher	Lowndes County
Tim Warren	GDOT
Tom McQueen	GDOT
Others Present	
Matthew Risher	GDOT
Vivian	GDOT
Dennis Carter	GDOT
Corey Hull	SGRC
August Huckleberry	SGRC
Amy Martin	SGRC
Khafra Mills	SGRC

Agenda Item #1 – Call to Order

Mr. Fletcher called the meeting to order at 9:00 a.m.

Agenda Item #2 – Introductions/Roll Call

Mr. Fletcher asked those present to introduce themselves and state their affiliation with the committee.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Fletcher asked the committee members to review the September 5, 2018 meeting minutes.

Mr. Collins made a motion to approve the minutes as written and update the attendance sheet.

Mr. Fletcher seconded the motion. The vote was unanimous and the motion carried.

Agenda Item #4– New Business

A. Election of Officers Action: Vote for Approval

Mr. Fletcher asked if anyone had any nominations for Chair and Vice-Chair of the TAC committee. Hearing no response, Mr. Fletcher stated that he and Mr. Collins had no issue with keeping the positions of Chair Vice-Chair, if there were no nominations on the committee. The motion carried by acclamation.

B. Complete Streets Policy

Action: Discussion

Mr. Hull directed the committee to the Complete Streets policy. Mr. Hull stated that the draft policy was created at the request of the Policy Committee. Mr. Hull said that PC and CAC did not send in any comments due to the TAC wanting to thoroughly review the draft. Mr. Fletcher stated due to meetings and the holidays that they have not had a chance to go through it but will aim to try and get it done by March.

C. FY20 Unified Planning Work Program (UPWP)

Action: Discussion

Mr. Hull directed the committee to the one page budget document in the agenda. Mr. Hull asked that the committee look at the document and send in comments by February 15, 2019 so that it can be an action item on March's agenda. Mr. Fletcher asked if anyone has any comments. Mr. McQueen asked if staff had enough money to do the TIP update. He asked staff to keep in the back of their minds that the funding amount may change due to two big things on their plate, the Long Range Plan in FY20 and the TIP update. Mr. Hull responded that he would double check the TIP funding and make sure that there is enough between the two.

D. Parking Study Presentation

Action: Discussion

Mr. Hull briefly explained the parking study. He stated that the Parking Study is a three phase study and this portion is the first phase of the study and we have included the talking points in the agenda packet. Mr. Collins asked if reverse angled parking was being considered in the study. Mr. Hull responded, yes, this is a best practice that is noted in the Parking Study.

E. 2045 TVP Update Timeline, Definitions, SE Data, Plan Outline

Action: Discussion

Ms. Martin explained to the committee that the 2045 LRTP has kicked off and the timeline documents were in the agenda packet, and the SE Data has been emailed to committee members. Ms. Martin directed the committee to the "Questions for the 2045 MTP" handout. Ms. Martin explained that staff would like to go over the questions with the committee to get an idea of what the committee would like to see in the 2045 LRTP and due to lack of time would like to review numbers 1,2,5,7 and can come back to the other questions if there is time. Mr. Fletcher read the first question. Mr. Hull further explained that the question was to make sure that staff is getting input on what projects the community would like to pay more attention to. Mr. Fletcher stated definitely all NHS routes and all Arterials, also there are state roads that are listed as arterials. Mr. McQueen asked staff if there was already a network to start with. Mr. Hull responded yes. Mr. McQueen asked what routes are on the network? Mr. Hull responded that all will be on a dashboard. Mr. McQueen stated that everything that is functional classified are eligible for federal funds. Mr. McQueen also stated that if there is a project that is not functionally classified on the final list or if the project is on an unfunded list funding the project through TIA may be a

viable option. Mr. McQueen stated that Mr. Fletcher asked Mr. McQueen if staff should use the data that is already collected. Mr. Risher stated that it is good to have a separate list of unfunded projects as well showing a demonstrated need. Mr. Fletcher asked Mr. McQueen if he recommended using the data that is already in the model to begin with. Mr. McQueen responded yes. Mr. Risher stated that there have been instances where the model will list a road as having deficiencies, and further analysis will show a side road not included in the network caused the deficiency. Mr. Fletcher stated that collectors can be included on a need basis.

Mr. Fletcher read question number two. Mr. Hull stated that all of the topics will be addressed to some degree but which Mr. Fletcher stated new roads and capacity. Mr. Collins stated urban public transit system. Mr. McQueen stated that this is the one document that addresses maintenance as well as operations.

Mr. Fletcher read questions number five. Mr. Fletcher asked if MIDS was included in the discussions. Mr. Hull stated that they are a potential bidder in transit so they are kind of at an arms length. Mr. Collins stated that

Mr. Fletcher stated that representatives from the schools would be beneficial to the discussion, they are already on the list but no one shows up. Mr. Risher stated that first responders should be included in the discussion. Mr. McQueen stated that transit could potentially overshadow the document so be sure not to create a document where the public thinks that the LRTP is a public transit plan.

Mr. Fletcher read question number seven. Mr. Fletcher stated that this area is blessed to have the TSPLOST and going forward after this funding is spent on projects, we would like to have a blueprint for future projects should TSPLOST pass again. Mr. McQueen stated absolutely, that HOG are focusing on their next list of projects for TIA. Mr. Collins asked how railroads are addressed in the LRTP and how they affect the network, impact the quality of life, and mobility. Mr. Collins stated that railroads are potentially a regional problem as well.

Mr. Fletcher had to attend another meeting; Mr. Collins stepped in to administer the meeting.

Mr. Collins read question number three. Mr. Collins stated that the City will have many capabilities connected to traffic signal optimization. He continued that the face of transportation is changing and how does that impact the future of transportation. Is there a new direction that transportation is going than the traditional practices? Mr. Hull stated that Gwinnett County is doing a connected vehicle plan. Is that something that we could consider? Although it may be separately. Mr. Collins asked who has their ear to the ground concerning the movement of transportation. Many communities are going to the cloud. These are things that I hope the study will look at. Mr. Risher stated that from a process stand point one of the great opportunities is that the model will reveal needs and having a demonstrated need within the LRTP will open it up for additional funding to use innovative strategies. Mr. Hull stated that there are many potential projects that were identified in the Traffic Signal Optimization Study that will be put into the LRTP to be reviewed, that does not mean that they will be chosen. Mr. Collins stated that innovative strategies for maintenance should be identified, an example is that employees in the TMC do not have to go out to the site to correct certain issues, this will help us to identify better ways to keep the network managed.

Mr. Collins read question number six. Mr. Collins asked what guidance you all received. Mr. Hull stated that Federal Highway has asked for a more detailed chapter concerning freight trends in the VLMPO area. Mr. Hull stated that staff is looking to send out a survey to the local private sector stakeholders to get additional information about the freight that is coming through here. Mr. Risher suggested that an overnight truck parking survey would be beneficial, including freight generators and freight receivers; how are they getting from I-75 to point B. Mr. Martin stated that this question wrapped up the LRTP discussion.

Agenda Item #5 – Staff Update

Mr. Hull stated that the calendar meeting dates are located in the packet. The meeting today cancels out the February 27th meeting so we will not have that meeting. The meetings with an asterisk on the list are set with the LRTP timeline so that we can be sure to meet deadlines for the LRTP update.

B. Crash Report Update

Ms. Martin explained that the crash report was updated to include the rate of crashes at each intersection. We also included the projects that were identified in other studies or if the intersection will be having improvements done. Ms. Martin explained that ranking the intersections by rate of crashes can help in the prioritization of projects within the LRTP process.

C. Participation Plan Update

Mr. Hull explained to the committee that the GDOT Intermodal Department asked that we review our Participation Plan; they recommended that we make a few changes. We have sent the document to them for review and we are expecting a June adoption for the updated Participation Plan.

Agenda Item #6 – Privilege of the Floor/Public Comment

Mr. Collins opened up the floor for public comment. Ms. Tooley asked if staff will look at new trends and data concerning truck parking and the routes that they are taking. Also look at areas where there is open land and trucks parking in these areas will probably increase. Mr. McQueen stated that Ms. Tooley's take on truck parking is absolutely correct and he hears it everywhere across the country. Trucking has changed, they used to have log books but now it is electronic counters that tell them when they need to get off the road. Mr. Hull stated that Florida has moved to electronic parking inventories, even in the rural areas and they are also parking along I-75.

Agenda Item #7 - Next Meeting Date and Time

The next meeting will be March, 6, 2019, 9:00 AM at the SGRC office.

Agenda Item #8 – Adjournment

The meeting was adjourned by acclamation.

FY2019 VLMPO Policy Committee Membership

Voting Members:

1.	Bill Slaughter	Lowndes County, Chairman	Chairman
2.	Mark Barber	City of Valdosta, Manager	Vice-Chair
3.	Cornelius Holsendolph	City of Remerton, Mayor	Member
4.	Keith Sandlin	City of Lake Park, Mayor	Member
5.	John Gayle	City of Valdosta, Mayor	Member
6.	Lisa Cribb	SGRC, Executive Director	Member
7.	Russell McMurry*	GDOT, Commissioner	Member
8.	Joe Pritchard	Lowndes County, Manager	Member
9.	James Maxwell	Brooks County, Chairman	Member
10.	Alex Lee	Lanier County, Chairman	Member

Non-Voting Members:

Moises Marrero	FHWA – GA Division, Administrator
Yvette Taylor	FTA Region IV, Administrator

All members are permitted to send a temporary or permanent proxy representative

*Tom McQueen is representative, Vivian Canizares is an alternate

The Policy Committee is the regional forum for cooperative decision-making by principal local elected officials, Federal Highway Administration (FHWA), Georgia Department of Transportation (GDOT) and other planning partners.

The Policy Committee meets on the 1st Wednesday of the month at 10:30am each quarter (March, June, September, and December).

For more information please contact Corey Hull, MPO Coordinator at 229-333-5277 or at chull@sgrc.us.

Updated 2/19/2019

VLMPO Policy Committee Attendance Records, FY2018-2019

			FY2019				Current Year and Current Member		
	Name	Appointment	9/5/2018	12/5/2018			Attendance	Meetings	% Present
1	John Gayle	City of Valdosta	1	1			2	4	50%
2	Mark Barber	City of Valdosta	1	1			2	4	50%
3	Joe Pritchard	Lowndes County	1	1			2	4	50%
4	Bill Slaughter	Lowndes County	1	1			2	4	50%
5		Brooks County (annual)	0	N/A			0	4	0%
5	Alex Lee	Lanier County (annual)	0	0			0	4	0%
5		Berrien County (annual)	0	N/A			0	4	0%
6	James Maxwell	Brooks County (bi-annual)	1	N/A			1	4	25%
6		Lanier County (bi-annual)	0	N/A			0	4	0%
6		Berrien County (bi-annual)	0	0			0	4	0%
7		City of Dasher (annual)	0	N/A			0	4	0%
7	Cornelius Holsendolph	City of Remerton (annual)	0	0			0	4	0%
8	Keith Sandlin	City of Lake Park (bi-annual)	0	N/A			0	4	0%
8		City of Hahira (bi-annual)	0	N/A			0	4	0%
9	Tom McQueen	GDOT	1	1			2	4	50%
10	Lisa Cribb	Southern Georgia RC	1	1			2	4	50%
Quorum - 6/10			7	6					

Yellow shading means a past member

Blue shading means a representative

1= Present at meeting

0= Absent at meeting

NA = No Appointment

* = seat established 12/7/16

**Minutes
Policy Committee
December 5, 2018
10:30 AM**

Members Present	Organization
Bill Slaughter	Lowndes County
Joe Pritchard	Lowndes County
Lisa Cribb	SGRC
Tom McQueen	GDOT
John Gayle	Valdosta
Mark Barber	Valdosta
Others Present	
Corey Hull	SGRC
Amy Martin	SGRC
August Huckleberry	SGRC
Matthew Risher	GDOT

Agenda Item #1 – Call to Order

Mr. Slaughter called the meeting to order at 10:30 a.m.

Agenda Item #2 – Introductions/Roll Call

Mr. Slaughter asked that the committee forgo introductions. Mr. Hull stated that Mr. Risher was new to the VLMPO and asked him to introduce himself. Mr. Risher introduced himself as the new GDOT Planner for the VLMPO area.

Agenda Item #3 – Approval of Regular Meeting Minutes/ TIA Briefing

The committee did not have a quorum so the minutes could not be approved.

Agenda Item #4– New Business

A. TAC: Election of Officers for CY2019

Action: Vote for Approval

Does Not Apply to the PC.

B. Complete Streets Policy Design

Action: Discussion

Mr. Hull directed the committee to the Complete Streets Policy summary in their agenda packets. He explained that the Technical committee would like to take a few more days to review the document and address some of the language. The CAC gave a few comments, if you all have any comments, questions let us know.

C. FY20 Unified Planning Work Program (UPWP)

Action: Discussion

Mr. Hull explained the one page budget summary and reminded the committee that the entire document was emailed to them. Mr. Hull encouraged the committee to look at the document and send in any comments that they may have. We are aiming for a March adoption for the document, so there is plenty of time to review the document. Mr. Hull pointed out that line item 4.2 LRTP is the biggest undertaking for staff next year and will be the main focus. Also, if there are future things that you have thoughts on or studies let us know and we can put those in our future UPWP, although not funded, but the projects will be on the radar. Mr. McQueen stated that GDOT does not plan on changing the STIP this year so money set aside for TIP update could be flexed if need be to the LRTP line item, I will let you know when this is okay to do.

D. Parking Study Presentation

Action: Presentation/Discussion

Mr. Hull notified the community that August Huckleberry, the Valdosta State University Economics Major intern, is working on the Parking Study but she is out due to finals this week. Mr. Hull explained that August is working on the 1st phase, which is looking at the existing regulation in Valdosta-Lowndes County and best practices from other communities. The 2nd phase will cover inventory and the 3rd phase will put the 1st and 2nd phase together to recommend best practices. She looked at improved enforcement, transferrable spaces, which would allow parking in one lot and walking to a business close by. Another best practice is reversed on street parking. Changing the parking requirements, going from minimum to maximum requirements. Someone mentioned in the CAC meeting where many communities are

allowing the market to drive parking. Mr. Slaughter mentioned that he does not see this being a problem outside of Downtown Valdosta. Mr. Slaughter asked was she speaking to our planning and zoning officials. Mr. Hull responded yes, but phase 2 will cover this area.

E. TAC: 2045 TVP Update Timeline, Milestones, and Subcommittee

Action: Discussion

Does not apply to CAC.

Agenda Item #5– Staff Update

A. 2019 Meeting Dates

Mr. Hull directed the members to the meeting dates handout as it is a calendar for upcoming dates. Mr. Hull notified the committee that the CAC members requested staff hold a joint meeting with the TAC and PC so that they can get more feedback from the other committees early on.

B. AMPO Update

Mr. Hull notified the committee that Mayor Gayle received an award from the Association of Metropolitan Planning Associations for his work for regional leadership with his work for the TIA/TSPLOST referendum.

C. Crash Report Update

Ms. Martin explained that at the previous PC meeting, the summary of the crash report spurred two questions, which were, what is being done to improve the top crash locations as well as what would the top locations be based on AADT (Average Annual Daily Traffic). Ms. Martin explained the handout and pointed to the stark difference when crash intersections were ranked based on the AADT vs the crash rate at a particular intersection. Mr. Hull stated that many of these intersections already have planned improvements or have been identified in the Traffic Signal Optimization Study. Ms. Martin explained that this method and another that will also weigh the severity of crashes will also be looked at as possible methods that will help with prioritizing projects during the LRTP update. Mr. Slaughter stated that Knight's Academy and Forrest intersection will be getting traffic lights.

D. Administrative Modification to Budget

Mr. Hull notified the committee that \$50.00 was transferred from one line item to another and the contract did not match the budget so staff performed an administrative modification to correct that.

E. FY18 Obligated Funds List

Mr. Hull notified the committee that the obligated funds document has been posted on the website. It is a list that has to be posted every year and shows the projects that the State DOT has obligated funds to.

F. Regional Connectivity Study

Mr. Hull directed the committee to the Regional Connectivity minutes and explained to the committee that staff has had several ongoing conversations with the TAC about the study. The study would cover corridors leading into our MPO area. WE sent the document for one final review, in which FHWA had many questions and based on our answers, FHWA decided that they would not fund the study. FHWA felt that the study was duplicative of our LRTP efforts. We will also be sending this out to those not

present today. Mr. McQueen stated that there was a procurement process that was not properly followed. There should have been feedback loops concerning this study prior to getting to this point. Mr. Slaughter asked have those corrections been addressed. Mr. Hull replied yes, and that GDOT and FHWA have both given staff and TAC advice concerning this.

G. Update to Public Participation Plan

Mr. Hull notified the committee that GDOT's Transit Division has asked that we update our Public Participation Plan to make sure we are focusing on federal requirements for participation for Title VI Civil Rights requirements and LEP requirements. We have made some updates based on guidance received from the DOT. We changed some wording to clarify and address these requirements. The PP plan requires a 45 day public comment period and then action by all three of our committees so we are aiming for a March adoption.

Agenda Item #6 – Privilege of the Floor/Public Comment

During this time, Mr. Slaughter backed up to the minutes, due to the committee having a quorum now. Mr. Gayle made a motion to approve the minutes as written. Mr. Barber made a motion in the second. The vote was unanimous; the motion carried.

Agenda Item #7 - Next Meeting Date and Time

The next meeting will be Wednesday, March 6, 2019 at 10:30 AM at the SGRC office.

Agenda Item #8 – Adjournment

Mr. Prichard made a motion to adjourn the meeting. The meeting was adjourned by acclamation.

RESOLUTION FY2019-3
VALDOSTA-LOWNDES
METROPOLITAN PLANNING ORGANIZATION
POLICY COMMITTEE

RESOLUTION TO Adopt the FY2020 Unified Planning Work Program

WHEREAS, in accordance with the U.S. Bureau of the Census officially designated Urbanized Area Boundaries established May 1, 2002, and updated on November 1, 2012; and

WHEREAS, the Southern Georgia Regional Commission has been designated by the Governor of Georgia as the Metropolitan Planning Organization (MPO) for the Valdosta-Lowndes Urbanized Area in accordance with Federal requirements of Title 23, Section 134 of the United States Code to have a Cooperative, Comprehensive and Continuous transportation planning process; and

WHEREAS, the MPO conducts federally-required transportation planning activities that will improve the transportation system and help coordinate the area's future growth within the area bounded, at minimum, by the existing Urbanized Area plus the contiguous area expected to become urbanized within the next 20 years; and

NOW, THEREFORE BE IT RESOLVED, that the Valdosta-Lowndes Metropolitan Planning Organization's Policy Committee adopts FY2020 Unified Planning Work Program as required by Title 23 USC 134 Section 450.308.

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Valdosta-Lowndes Metropolitan Planning Organization Policy Committee at a regular meeting held on March 6, 2019.

Bill Slaughter, Chairman, Lowndes County Board of Commissioners
Chair, Valdosta-Lowndes Metropolitan Planning Organization

FY2020 Valdosta-Lowndes MPO UPWP Budget Summary Report

	Work Element	Federal Highway Administration Funds					FHWA Total	Federal Transit Administration Funds				FTA Total	Grand Total
		Federal \$	%	State \$	SGRC \$	Local \$		Federal \$	State \$	SGRC \$	Local \$		
1.1	Administration	\$ 15,226.74	12%	\$ -	\$ 761.34	\$ 3,045.35	\$ 19,033.42	\$ 33,503.00	\$ 4,187.88	\$ 837.57	\$ 3,350.30	\$ 41,878.75	\$ 60,912.17
1.2	UPWP	\$ 3,806.68	3%	\$ -	\$ 190.33	\$ 761.34	\$ 4,758.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,758.35
1.3	Staff Education	\$ 16,495.63	13%	\$ -	\$ 824.78	\$ 3,299.13	\$ 20,619.55	\$ 2,000.00	\$ 250.00	\$ 50.00	\$ 200.00	\$ 2,500.00	\$ 23,119.55
1.4	Computer Systems	\$ 5,075.58	4%	\$ -	\$ 253.78	\$ 1,015.11	\$ 6,344.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,344.47
2.1	Public Participation	\$ 12,688.95	10%	\$ -	\$ 634.45	\$ 2,537.79	\$ 15,861.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,861.19
3.1	GIS/Travel Demand Model	\$ 8,882.26	7%	\$ -	\$ 444.11	\$ 1,776.45	\$ 11,102.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,102.83
3.2	Land Use Planning	\$ 2,537.79	2%	\$ -	\$ 126.89	\$ 507.56	\$ 3,172.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,172.24
3.3	Inter-/Multi-Modal Planning	\$ 2,537.79	2%	\$ -	\$ 126.89	\$ 507.56	\$ 3,172.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,172.24
3.4	Systems Analysis	\$ 5,075.58	4%	\$ -	\$ 253.78	\$ 1,015.11	\$ 6,344.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,344.47
4.1	TIP	\$ 1,268.89	1%	\$ -	\$ 63.44	\$ 253.78	\$ 1,586.11	\$ 6,400.00	\$ 800.00	\$ 160.00	\$ 640.00	\$ 8,000.00	\$ 9,586.11
4.2	Long Range Planning	\$ 53,293.58	42%	\$ -	\$ 2,664.68	\$ 10,658.72	\$ 66,616.98	\$ 4,800.00	\$ 600.00	\$ 120.00	\$ 480.00	\$ 6,000.00	\$ 72,616.98
4.3	Transit Planning	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ 4,800.00	\$ 600.00	\$ 120.00	\$ 480.00	\$ 6,000.00	\$ 6,000.00
	Total	\$ 126,889.48	100%	\$ -	\$ 6,344.47	\$ 25,377.90	\$ 158,611.85	\$ 51,503.00	\$ 6,437.88	\$ 1,287.57	\$ 5,150.30	\$ 64,378.75	\$ 222,990.60
	FY20 Allocation (actual)	\$ 126,889.48		\$ -	\$ 6,344.47	\$ 25,377.90	\$ 158,611.85	\$ 51,503.00	\$ 6,437.88	\$ 1,287.57	\$ 5,150.30	\$ 64,378.75	\$ 222,990.60
4.4	Special Studies (PI 0016088)						\$ -						\$ -
	Special Available	\$ -		\$ -	\$ -	\$ -	\$ -						\$ -
	Available	\$ 126,889.48		\$ -	\$ 6,344.47	\$ 25,377.90	\$ 158,611.85	\$ 51,503.00	\$ 6,437.88	\$ 1,287.57	\$ 5,150.30	\$ 64,378.75	\$ 222,990.60
	Programmed	\$ 126,889.48		\$ -	\$ 6,344.47	\$ 25,377.90	\$ 158,611.85	\$ 51,503.00	\$ 6,437.88	\$ 1,287.57	\$ 5,150.30	\$ 64,378.75	\$ 222,990.60
	Difference	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Year	County	County-wide Population	Travel Demand Model (TDM) Area Variables - Actual Totals								
			TDM Population	TDM Employment	MTCUW Employment	Service Employment	Retail Employment	AMC Employment	TDM Households	University	Students
2045	Lowndes	154,885	152,487	74,644	8,675	48,657	12,383	4,929	58,340	23,223	28,410
2045	Berrien	16,271	56	47	0	15	0	32	30	0	0
2045	Brooks	12,927	2,514	185	21	114	28	22	1,231	0	0
2045	Lanier	15,032	2,438	28	0	28	0	0	934	0	0
2045	Total	199,115	157,495	74,904	8,696	48,814	12,411	4,983	60,535	23,223	28,410
2040	Lowndes	150,012	144,406	71,545	8,673	46,422	11,535	4,915	55,225	22,081	27,137
2040	Berrien	17,010	53	47	0	15	0	32	28	0	0
2040	Brooks	13,479	2,478	185	21	114	28	22	1,231	0	0
2040	Lanier	14,303	2,440	28	0	28	0	0	934	0	0
2040	Total	194,803	149,377	71,805	8,694	46,579	11,563	4,969	57,418	22,081	27,137
2035	Lowndes	145,139	136,240	68,317	8,669	44,083	10,668	4,894	52,091	20,941	25,864
2035	Berrien	17,748	49	47	0	15	0	32	26	0	0
2035	Brooks	14,031	2,439	185	21	114	28	22	1,230	0	0
2035	Lanier	13,573	2,442	28	0	28	0	0	934	0	0
2035	Total	190,491	141,170	68,577	8,690	44,240	10,696	4,948	54,281	20,941	25,864
2030	Lowndes	138,165	130,026	66,821	8,652	43,002	10,397	4,770	49,718	19,797	24,395
2030	Berrien	18,216	49	47	0	15	0	32	26	0	0
2030	Brooks	14,508	2,323	183	21	113	27	22	1,172	0	0
2030	Lanier	12,858	2,442	28	0	28	0	0	934	0	0
2030	Total	183,746	134,840	67,079	8,673	43,158	10,424	4,824	51,850	19,797	24,395
2025	Lowndes	131,190	123,730	65,285	8,631	41,896	10,117	4,641	47,288	18,652	23,523
2025	Berrien	18,683	49	47	0	15	0	32	26	0	0
2025	Brooks	14,985	2,205	177	21	110	24	22	1,112	0	0
2025	Lanier	12,142	2,442	28	0	28	0	0	934	0	0
2025	Total	177,000	128,426	65,537	8,652	42,049	10,141	4,695	49,360	18,652	23,523
2020	Lowndes	122,197	118,351	61,033	8,655	38,719	9,098	4,561	45,224	17,511	22,333
2020	Berrien	18,851	49	47	0	15	0	32	26	0	0
2020	Brooks	15,311	2,205	177	21	110	24	22	1,112	0	0
2020	Lanier	11,273	2,050	28	0	28	0	0	784	0	0
2020	Total	167,631	122,655	61,285	8,676	38,872	9,122	4,615	47,146	17,511	22,333
2015	Lowndes	113,203	112,963	56,678	8,676	35,472	8,054	4,476	43,150	16,370	20,479
2015	Berrien	19,019	49	47	0	15	0	32	26	0	0
2015	Brooks	15,637	2,205	177	21	110	24	22	1,112	0	0
2015	Lanier	10,403	1,658	28	0	28	0	0	634	0	0
2015	Total	158,262	116,875	56,930	8,697	35,625	8,078	4,530	44,922	16,370	20,479